

14 July 2020

Dear Parents and Carers,

Re-opening of School to all Pupils in September 2020

We are delighted, that following Government guidance we are able to open school to all pupils from September 2020. The first two days of term (Tuesday 1st and Wednesday 2nd September) will be Professional Development Days. Teaching staff will be in school preparing their classrooms and planning a full Recovery Curriculum in order to help ensure that all pupils are where they should be in their learning by the end of the year.

School will reopen for pupils from Thursday 3rd September.

Start and End of the School Day

In order to help keep everyone on our school site safe, we will be following government guidance and having a staggered start and finish to the school day as follows:

	Drop off time	Pick up time
Pre-school 8.40am – 11am 12 noon – 2.20pm	Entry from Heywood Street through the KS1 playground. Miss Petty will meet children at the Pre-school gate. Parents/carers to leave via Barnaby Avenue gate.	Entry from Heywood Street through the KS1 playground. Miss Petty will dismiss children from the Pre-school gate. Parents/carers and children to leave via Barnaby Avenue gate.
Nursery 8.30am – 11.15am 12.15am – 3pm	Entry from Heywood Street through the KS1 playground. Miss Wilkinson will meet children at the Nursery gate. Parents/carers to leave via Barnaby Avenue gate.	Entry from Heywood Street through the KS1 playground. Staff will dismiss children from the Nursery gate. Parents/carers and children to leave via Barnaby Avenue gate.
Reception 8.30am – 2.30pm	Entry from Heywood Street through the KS2 playground. Mrs Verheyen will meet children at the Reception playground gate. Parents/carers to leave via Barnaby Avenue gate	Entry from Heywood Street through the KS2 playground. Staff will dismiss children from the Reception playground gate. Parents/carers and children to leave via Barnaby Avenue gate
Year 1 8.35am – 2.35pm	Entry from Heywood Street to the KS1 playground. Staff will be in the KS1 playground to meet and greet the children. Class 3 at the shelter nearest the road, Class 4 at the shelter nearest the garden. Parents/carers to leave via Barnaby Avenue gate	Entry from Heywood Street to the KS1 playground. Parents/carers to wait near the drop off points. Staff will dismiss children when they can see their parent/carer. Please wait near the shelters and not near the door into school.
Year 2 8.40am – 2.40pm	Entry from Heywood Street to the KS2 playground. Staff will be in the KS2 playground near the 100 square to meet and greet the children. Class 5 at the first set of doors and Class 6 at the second set of doors. Parents/carers to leave via Barnaby Avenue gate.	Entry from Heywood Street to the KS2 playground. Parents/carers to wait near the 100 square and children will be dismissed by staff when they can see their parent/career. Please do not wait near or crowd round the doors. Parents/carers to leave via Barnaby Avenue gate.
Year 3 8.55am – 2.55pm	Entry from Heywood Street to the KS1 playground. Staff will be in the KS1 playground to meet and greet the children. Class 9 at the shelter nearest the road, Class 8 at the shelter nearest the garden and Class 7 between the two shelters. Parents/carers to leave via Barnaby Avenue gate	Entry from Heywood Street to the KS1 playground. Parents/carers to wait near the drop off points. Staff will dismiss children when they can see their parent/carer. Please wait near the shelters and not near the door into school
Year 4 9am – 3pm	Entry from Heywood Street to the KS2 playground. Staff will be in the KS2 playground near the 100 square to meet and greet the children. Classes 10/11 5 at the first set of doors and Class 12 at the second set of doors.	Entry from Heywood Street to the KS2 playground. Parents/carers to wait near the 100 square and children will be dismissed by staff when they can see their parent/career. Please do not wait near or crowd round the doors. Parents/carers to leave via Barnaby Avenue gate.



	Drop off time	Pick up time
	Parents/carers to leave via Barnaby Avenue gate.	
Year 5 8.50am – 2.50pm	Entry from Heywood Street through the KS1 playground. Staff will be at the dining room entrance to receive children. Parents/carers to leave via Barnaby Avenue gate.	Parents/carers wait outside the fence to visitor car park and staff will dismiss children when they see the parent. Children who have permissions to walk home alone will be dismissed through the gate.
Year 6 8.45am – 3pm	Entry from Heywood Street through the KS2 playground. Staff will be at the Y6 entrance near the climbing frame to receive children. Parents/carers to leave via Barnaby Avenue gate	Parents/carers wait outside the fence to visitor car park and staff will dismiss children when they see the parent. Children who have permissions to walk home alone will be dismissed through the gate

We will continue to operate a one-way system on the school site - entry to the school site will be from the Heywood Street end of the school near the carpet shop) through the KS1 or KS2 playgrounds as detailed above. Exit from the school site will be via Barnaby Avenue, from the gates at the end of the school car park.

There will only be one adult per family group allowed onto the school site.

This system has operated well whilst school has been open to Nursery, Reception, Y1, Y6, vulnerable children and children of key workers throughout the Summer Term.

Any parents or carer who wants to speak to the class teacher will need to wait until all the children have been dismissed at the end of the day.

All children will be required to sanitize their hands before entering the school building. This will be supervised by staff and is in line with government guidelines. There is no requirement for children to bring their own hand sanitizers into school.

All children will need to bring their own water bottle which will be taken home to be cleaned and refilled at the end of the day.

PE kits and book bags can now be brought into school. Class teachers will let you know which days these are required.

Classes and Bubbles

It is clearly understood by all parties that young children cannot socially distance. As such, this is neither the government's, nor our plan. Sadly, our school will not look or feel the same as it did before we closed. The safety measures imposed by the government are primarily based on 'bubbles' of children and staff – and as such, the government strategy is underpinned by these bubbles staying apart at all times. We will use this idea of 'bubbles' throughout our school

Following the opening of school to all year groups, a bubble will consist of one year group. Dedicated staff will be allocated to each bubble, with only certain staff working between bubbles –following government guidelines. Every effort will be made to ensure that bubbles do not mix at any point in the school day, including outside time and that as far as possible social distancing is maintained between bubbles.

Lunchtime Arrangements

Reception children will be served a cold lunch in their classrooms. All Reception pupils are entitled to a school lunch at no charge (Universal Free School Meals)

All other year groups will eat their lunch in the dining room. There will be a maximum of two bubbles in the dining room at any one time and measures have been put into place to help ensure social distancing between the bubbles. All pupils in Y1 and Y2 are entitled to school lunch at no charge (Universal Free School Meals). Pupils in KS2 who are not entitled to Free School Meals are able to take a hot lunch at the new price of £2.05 per day (£10.25 per week) or bring a packed lunch from home.

Visitors to the school site

Unfortunately, parents and carers will not be allowed into the school building without a prior appointment. This also applies for all other visitors to the school. If you need to contact the school office the best way to do this is by telephone. Lunch money can be sent into school with children and will be collected from them by our administration team. We are working towards facilitating online and remote payments.

We look forward to welcoming all children and families back to school for the start of the Autumn Term in September. The measures above are intended to help to keep everyone safe and are reviewed on a weekly basis as part of our ongoing COVID-19 Risk Assessment management.

Thank you for your continued support in this unprecedented time

Mrs Jefferies

Head Teacher